



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169  
*A Tradition of Service*



November 08, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF AN ANNUAL EQUITABLE SHARING AGREEMENT  
AND CERTIFICATION FOR FEDERALLY FORFEITED PROPERTY  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

In order to comply with Federal guidelines for the sharing of Federally Forfeited Property, the Sheriff of Los Angeles County (County) must execute an annual Equitable Sharing Agreement and Certification (Agreement and Certification) as a prerequisite to the distribution of equitably shared funds and property. The Agreement and Certification must be signed by both the Sheriff and the Board Mayor.

**IT IS RECOMMENDED THAT YOUR BOARD:**

Authorize the Mayor of the Board to sign the attached Agreement and Certification for equitable sharing of Federally forfeited property.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Counties and certification task forces are required to annually submit an Agreement and Certification report as a prerequisite to receiving any asset forfeiture revenues equitably shared by the Federal government.

Federally shared asset forfeiture revenues, received as a result of the Los Angeles County Sheriff's Department's (Department) law enforcement actions, are deposited in the Department's Narcotics Enforcement Special Fund. This fund supports various programs directed toward enforcement of laws governing controlled substances.

Federally shared asset forfeiture revenues received as a result of the Taskforce for Regional Autotheft Prevention (TRAP) are deposited in the Vehicle Theft Prevention Fund, which is administered by the Department. Federal regulations require task forces receiving in excess of \$10,000 to file such reports. TRAP received in excess of \$10,000 of forfeited assets.

### **Implementation of Strategic Plan Goals**

This request conforms to the County's Strategic Plan, Goal 1, Operational Effectiveness; and Goal 5, Public Safety, by seeking and obtaining funding from sources other than the County to provide enhanced services to the citizens of the County.

### **FISCAL IMPACT/FINANCING**

Anticipated asset forfeiture revenues are included in the Fiscal Year 2011-12 adopted budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Federal regulations require participants in the Federal Equitable Sharing Program to have the Mayor of their governing body sign the attached documents.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of this request will allow for the uninterrupted receipt of revenue anticipated in the adopted budget. No other County departments are impacted by this request.

### **CONCLUSION**

Upon Board approval, please return a certified copy of the adopted Board letter and an original signed copy of the Agreement and Certification to the Department's Administrative Services Division.

Sincerely,



LEROY D. BACA

Sheriff

LDB:GCJ:dal

Enclosures



# Equitable Sharing Agreement and Certification



OMB Number 1123-0011  
Expires 7-31-2011

☐ Police Department ☒ Sheriff's Office ☐ Task Force (Complete Table A, page 2)  
☐ Prosecutor's Office ☐ Other (specify) \_\_\_\_\_

**Agency Name:** Los Angeles County Sheriff's Department

**NCIC/ORI/Tracking Number:** C A 0 1 9 0 0 3 6

**Street Address:** 4700 Ramona Boulevard

**City:** Monterey Park **State:** CA **Zip:** 91754

**Contact:** Title: Director First: Glen Last: Joe

**Contact:** Phone: (323) 526-5205 E-mail: GCJoe@lasd.org

☐ Same as Contact **Preparer:** First: Mai Last: Tu

**Preparer:** Phone: (323) 981-6040 E-mail: MTTU@lasd.org

**Last Fiscal Year End:** 06/30/2011 **Agency Current Fiscal Year Budget:** \$2,592,720,000.00

- ☐ **New Participant:** Read the Equitable Sharing Agreement (page 7) and sign the Affidavit (page 8)
- ☒ **Existing Participant:** Complete the Annual Certification Report, read the Equitable Sharing Agreement (page 7), and sign the Affidavit (page 8)
- ☐ **Amended Form:** Revise the Annual Certification Report, read the Equitable Sharing Agreement (page 7), and sign the Affidavit (page 8).

## Annual Certification Report

| Summary of Equitable Sharing Activity |   | Justice Funds <sup>1</sup> | Treasury Funds <sup>2</sup> |
|---------------------------------------|---|----------------------------|-----------------------------|
| 1                                     | Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)               | \$9,861,831.12             | \$2,195,313.89              |
| 2                                     | Federal Sharing Funds Received  | \$5,567,091.55             | \$1,075,741.57              |
| 3                                     | Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (complete Table B, page 2)           | \$499,097.56               | \$14,497.88                 |
| 4                                     | Other Income  | \$10,312.00                |                             |
| 5                                     | Interest Income Accrued Non-Interest Bearing <input type="radio"/><br>Interest Bearing <input checked="" type="radio"/> | \$173,121.00               | \$17,917.00                 |
| 6                                     | Total Equitable Sharing Funds (total of lines 1 - 5)  | \$16,111,453.23            | \$3,303,470.34              |
| 7                                     | Federal Sharing Funds Spent (total of lines a - m below)  | \$5,195,450.27             | \$0.00                      |
| 8                                     | Ending Balance (difference between line 7 and line 6)   | \$10,916,002.96            | \$3,303,470.34              |

<sup>1</sup> Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

<sup>2</sup> Treasury Agencies are: IRS, ICE, CBP, USSS, and USCG.

| Summary of Shared Monies Spent |  | Justice Funds  | Treasury Funds |
|--------------------------------|--|----------------|----------------|
| a                              | Total spent on salaries for new, temporary, not-to-exceed one year employees Refer to § VIII.A.2.a.3 of the <i>Justice Guide</i>         | \$0.00         |                |
| b                              | Total spent on overtime  | \$268,125.76   |                |
| c                              | Total spent on informants, "buy money," and rewards  | \$313,150.00   |                |
| d                              | Total spent on travel and training   | \$20,072.20    |                |
| e                              | Total spent on communications and computers  | \$372,151.80   |                |
| f                              | Total spent on weapons and protective gear   | \$467,701.23   |                |
| g                              | Total spent on electronic surveillance equipment   | \$1,392,943.86 |                |
| h                              | Total spent on buildings and improvements  | \$0.00         |                |
| i                              | Total transfers to other state and local law enforcement agencies (complete Table C, page 2)   | \$783,736.05   |                |
| j                              | Total spent on other law enforcement expenses (complete Table D, page 3)   | \$1,577,569.37 |                |
| k                              | Total Expenditures in Support of Community-based Programs (complete Table E, page 4)   |                |                |
| l                              | Total Windfall Transfers to Other Government Agencies (complete Table F, page 4)   |                |                |
| m                              | Total spent on matching grants (complete Table G, page 5)  |                |                |
| n                              | <b>Total</b>   | \$5,195,450.27 | \$0.00         |
| o                              | Did your agency receive non-cash assets? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, complete Table H, page 5. |                |                |

Please fill out the following tables, if applicable.

**Table A: Members of Task Force**

| Agency Name | NCIC/ORI/Tracking Number |
|-------------|--------------------------|
|             |                          |

**Table B: Equitable Sharing Funds Received from other Agencies**

Total the amount transferred to each agency on separate lines

| Transferring Agency Name, City, and State   | Justice Funds | Treasury Funds |
|---|---------------|----------------|
| Agency Name: L.A. Impact                    | \$499,097.56  | \$14,497.88    |
| NCIC/ORI/Tracking Number: C A 0 1 9 2 K O X |               |                |

**Table C: Equitable Sharing Funds Transferred to Other Agencies**

Total the amount transferred to each agency on separate lines

| Receiving Agency Name, City, and State      | Justice Funds | Treasury Funds |
|---|---------------|----------------|
| Agency Name: City of Bellflower             | \$27,069.97   |                |
| NCIC/ORI/Tracking Number: C A 0 1 9 0 8 0 0 |               |                |

| Receiving Agency Name, City, and State  | Justice Funds | Treasury Funds |
|---|---------------|----------------|
| Agency Name: City of Compton<br>NCIC/ORI/Tracking Number: C A 0 1 9 1 5 0 0               | \$44,332.41   |                |
| Agency Name: City of Culver City<br>NCIC/ORI/Tracking Number: C A 0 1 9 1 8 0 0           | \$130,190.73  |                |
| Agency Name: City of Fontana<br>NCIC/ORI/Tracking Number: C A 0 3 6 0 4 0 0               | \$7,407.80    |                |
| Agency Name: City of Glendale<br>NCIC/ORI/Tracking Number: C A 0 1 9 2 5 0 0              | \$130,704.71  |                |
| Agency Name: City of Glendora<br>NCIC/ORI/Tracking Number: C A 0 1 9 2 6 0 0              | \$130,704.71  |                |
| Agency Name: City of La Verne<br>NCIC/ORI/Tracking Number: C A 0 1 9 3 8 0 0              | \$130,704.71  |                |
| Agency Name: District Attorney<br>NCIC/ORI/Tracking Number: C A 0 1 9 1 5 3 A             | \$35,886.78   |                |
| Agency Name: Department of Health Services<br>NCIC/ORI/Tracking Number: C A 0 1 9 0 0 3 4 | \$4,234.36    |                |
| Agency Name: City of Lancaster<br>NCIC/ORI/Tracking Number: C A 0 1 9 0 0 1 1             | \$3,144.69    |                |
| Agency Name: City of Palmdale<br>NCIC/ORI/Tracking Number: C A 0 1 9 0 0 2 8              | \$3,520.26    |                |
| Agency Name: City of Rosemead<br>NCIC/ORI/Tracking Number: C A 0 1 9 5 9 0 0              | \$6,394.43    |                |
| Agency Name: State of California<br>NCIC/ORI/Tracking Number: C A 0 3 4 9 4 9 6           | \$87,859.89   |                |
| Agency Name: City of West Hollywood<br>NCIC/ORI/Tracking Number: C A 0 1 9 0 0 0 9        | \$41,580.60   |                |

**Table D: Other Law Enforcement Expenses**

| Description of Expense                | Justice Funds | Treasury Funds |
|---------------------------------------|---------------|----------------|
| POLICE DOGS AND RELATED EXPENDITURES  | \$112,023.79  |                |
| AUTOMOTIVE MAINTENANCE & RELATED COST | \$110,869.74  |                |

| Description of Expense               | Justice Funds | Treasury Funds |
|--------------------------------------|---------------|----------------|
| BOAT HARDWARE & SUPPLIES             | \$91,809.69   |                |
| BUILDER'S SUPPLIES                   | \$31,031.13   |                |
| TELEPHONE CHARGES                    | \$151,196.06  |                |
| ENVIRONMENTAL SERVICES               | \$179.44      |                |
| FURNITURES                           | \$3,703.50    |                |
| FORENSIC EXTRACTION DEVICE           | \$25,410.27   |                |
| MEDIA RELATED SVCS                   | \$36,000.00   |                |
| MEDICAL CONSULTANTS                  | \$1,100.00    |                |
| MOVING, TRANSPORT SERVICES & FREIGHT | \$2,203.82    |                |
| OFFICE SUPPLIES                      | \$33,674.80   |                |
| OTHER EQUIPMENT MAINTENANCE          | \$141,231.94  |                |
| PHOTOGRAPHIC EQUIPMENT               | \$20,719.60   |                |
| POLICE RELATED EXPENSES AND SUPPLIES | \$137,707.65  |                |
| PROMOTIONAL MATERIAL                 | \$39,506.04   |                |
| PROSTHETIC DEVICES, HEARING AIDS     | \$2,778.87    |                |
| GENERAL COUNTY OVERHEAD              | \$45,656.00   |                |
| TOOLS & KITS                         | \$7,706.44    |                |
| VEHICLE OPERATING LEASE              | \$155,658.31  |                |
| VEHICLES & TRANSPORTATION EQUIP.     | \$427,402.28  |                |

**Table E: Expenditures in Support of Community-based Programs**

Refer to § VIII.A.1.m and Appendix C of the *Justice Guide*

| Recipient | Justice Funds | Treasury Funds |
|-----------|---------------|----------------|
|           |               |                |

**Table F: Windfall Transfers to Other Government Agencies**

Refer to § VIII.A.1.n of the *Justice Guide* and pp. 25-26 of the *Treasury Guide*

| Recipient | Justice Funds | Treasury Funds |
|-----------|---------------|----------------|
|-----------|---------------|----------------|

**Recipient****Justice Funds****Treasury Funds**

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**Table G: Matching Grants**Refer to § VIII.A.1.h of the *Justice Guide* and p. 22 of the *Treasury Guide***Matching Grant Name****Justice Funds****Treasury Funds**

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**Table H: Other Non-Cash Assets Received****Source****Description of Asset**

|   |  |
|---|--|
| Justice <input type="radio"/><br>Treasury <input type="radio"/> |  |
|---|--|

**Table I: Civil Rights Cases****Name of Case****Type of Discrimination Alleged**

|                   |  |                                |   |  |
|-------------------|--|--------------------------------|---|--|
| Baltazar vs. COLA | <input type="checkbox"/> Race            | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin                  | <input type="checkbox"/> Gender            |
|                   | <input type="checkbox"/> Disability      | <input type="checkbox"/> Age   | <input checked="" type="checkbox"/> Other Employment      |  |
| Edwards vs. COLA  | <input checked="" type="checkbox"/> Race | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin                  | <input type="checkbox"/> Gender            |
|                   | <input type="checkbox"/> Disability      | <input type="checkbox"/> Age   | <input checked="" type="checkbox"/> Other Sexual Harassme |  |
| Marion vs. COLA   | <input type="checkbox"/> Race            | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin                  | <input type="checkbox"/> Gender            |
|                   | <input type="checkbox"/> Disability      | <input type="checkbox"/> Age   | <input checked="" type="checkbox"/> Other Employment      |  |
| Nguyen vs. COLA   | <input checked="" type="checkbox"/> Race | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin                  | <input checked="" type="checkbox"/> Gender |
|                   | <input type="checkbox"/> Disability      | <input type="checkbox"/> Age   | <input type="checkbox"/> Other                            |  |
| Peter vs. COLA    | <input type="checkbox"/> Race            | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin                  | <input type="checkbox"/> Gender            |
|                   | <input type="checkbox"/> Disability      | <input type="checkbox"/> Age   | <input checked="" type="checkbox"/> Other Employment      |  |
| White vs. COLA    | <input checked="" type="checkbox"/> Race | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin                  | <input checked="" type="checkbox"/> Gender |
|                   | <input type="checkbox"/> Disability      | <input type="checkbox"/> Age   | <input type="checkbox"/> Other                            |  |

### Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, Program Management and Strategic Planning Unit, 1400 New York Avenue, N.W., Second Floor, Washington, DC 20005.



# Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal equitable sharing program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal equitable sharing program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

**1. Submission.** This Document must be submitted to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov) within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature page (page 8) submitted by fax. This will constitute submission to the Department of Justice and the Department of Treasury.

**2. Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.

**3. Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.

**4. Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of Treasury, depending on the source of the funds, that the receiving agency is a federal Equitable Sharing Program participant and has a current Equitable Sharing Agreement and Certification on file.

**5. Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal forfeiture fund account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public monies as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

**6. Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

## Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?**    ☒ **Yes**    ☐ **No**

**If you answered yes to the above question, complete Table I**

### Agency Head

See ¶ 2 on page

Signature: \_\_\_\_\_

Name: Leroy D. Baca

Title: Sheriff

Date: 9/29/11

### Governing Body Head

See ¶ 2 on page

Signature: \_\_\_\_\_

Name: Michael Antonovich

Title: Mayor, Board of Supervisors

Date: \_\_\_\_\_

### Subscribe to Equitable Sharing Wire:

The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

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### Final Instructions:

Step 1: Click to save for your records

Step 2: Click to save in XML format

Step 3: E-mail the XML file to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov)

Step 4: Fax THIS SIGNED PAGE ONLY to (202) 616-1344

#### FOR AGENCY USE ONLY

Entered by \_\_\_\_\_

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☐ FY End: 06/30/2011

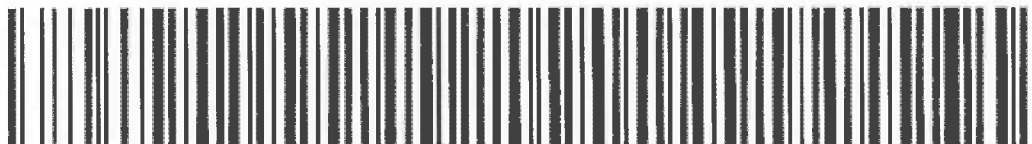
Date Printed: September 13, 2011 12:04

☒ NCIC: CA0190036    Agency: Los Angeles County Sheriff's Department

Phone: (323) 526-5205

☐ State: CA    Contact: Glen Joe

E-mail: [GCJoe@lasd.org](mailto:GCJoe@lasd.org)





# Equitable Sharing Agreement and Certification



OMB Number 1123-0011  
Expires 7-31-2011

☐ Police Department ☐ Sheriff's Office ☒ Task Force (Complete Table A, page2)  
☐ Prosecutor's Office ☐ Other (specify) \_\_\_\_\_

**Agency Name:** TaskForce for Regional Auto-Theft Prevention

**NCIC/ORI/Tracking Number:** C A 0 1 9 0 0 V 1

**Street Address:** 4700 Ramona Blvd

**City:** Monterey Park **State:** CA **Zip:** 91754

**Contact:** Title: Director First: Glen Last: Joe

**Contact:** Phone: (323) 526-5205 E-mail: GCJoe@lasd.org

☐ Same as Preparer: First: Mai Last: Tu  
Contact Preparer: Phone: (323) 981-6040 E-mail: \_\_\_\_\_

**Last Fiscal Year End:** 06/30/2011 **Agency Current Fiscal Year Budget:** \$2,592,720,000.00

- ☐ **New Participant:** Read the Equitable Sharing Agreement (page 5) and sign the Affidavit (page 6)
- ☒ **Existing Participant:** Complete the Annual Certification Report, read the Equitable Sharing Agreement (page 5), and sign the Affidavit (page 6)
- ☐ **Amended Form:** Revise the Annual Certification Report, read the Equitable Sharing Agreement (page 5), and sign the Affidavit (page 6).

## Annual Certification Report

| Summary of Equitable Sharing Activity |  | Justice Funds <sup>1</sup> | Treasury Funds <sup>2</sup> |
|---------------------------------------|--|----------------------------|-----------------------------|
| 1                                     | Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)            | \$59,813.72                | \$0.00                      |
| 2                                     | Federal Sharing Funds Received   | \$0.00                     | \$0.00                      |
| 3                                     | Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (complete Table B, page 2)        |                            |                             |
| 4                                     | Other Income   | \$0.00                     | \$0.00                      |
| 5                                     | Interest Income Accrued Non-Interest Bearing <input type="radio"/> Interest Bearing <input checked="" type="radio"/> | \$778.45                   | \$0.00                      |
| 6                                     | Total Equitable Sharing Funds (total of lines 1 - 5)   | \$60,592.17                | \$0.00                      |
| 7                                     | Federal Sharing Funds Spent (total of lines a - m below)   | \$0.00                     | \$0.00                      |
| 8                                     | Ending Balance (difference between line 7 and line 6)  | \$60,592.17                | \$0.00                      |

<sup>1</sup> Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

<sup>2</sup> Treasury Agencies are: IRS, ICE, CBP, USSS, and USCG.

| Summary of Shared Monies Spent |  | Justice Funds | Treasury Funds |
|--------------------------------|--|---------------|----------------|
| a                              | Total spent on salaries for new, temporary, not-to-exceed one year employees Refer to § VIII.A.2.a.3 of the <i>Justice Guide</i>         | \$0.00        | \$0.00         |
| b                              | Total spent on overtime  | \$0.00        | \$0.00         |
| c                              | Total spent on informants, "buy money," and rewards  | \$0.00        | \$0.00         |
| d                              | Total spent on travel and training   | \$0.00        | \$0.00         |
| e                              | Total spent on communications and computers  | \$0.00        | \$0.00         |
| f                              | Total spent on weapons and protective gear   | \$0.00        | \$0.00         |
| g                              | Total spent on electronic surveillance equipment   | \$0.00        | \$0.00         |
| h                              | Total spent on buildings and improvements  | \$0.00        | \$0.00         |
| i                              | Total transfers to other state and local law enforcement agencies (complete Table C, page 3)   |               |                |
| j                              | Total spent on other law enforcement expenses (complete Table D, page 3)   |               |                |
| k                              | Total Expenditures in Support of Community-based Programs (complete Table E, page 3)   |               |                |
| l                              | Total Windfall Transfers to Other Government Agencies (complete Table F, page 3)   |               |                |
| m                              | Total spent on matching grants (complete Table G, page 3)  |               |                |
| n                              | <b>Total</b>   | \$0.00        | \$0.00         |
| o                              | Did your agency receive non-cash assets? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, complete Table H, page 3. |               |                |

Please fill out the following tables, if applicable.

**Table A: Members of Task Force**  
Agency Name

| Agency Name                   | NCIC/ORI/Tracking Number |   |   |   |   |   |   |   |   |  |
|-------------------------------|--------------------------|---|---|---|---|---|---|---|---|--|
|                               | C                        | A | 0 | 1 | 9 | 4 | 2 | 0 | 0 |  |
| Los Angeles Police Department | C                        | A | 0 | 1 | 9 | 4 | 2 | 0 | 0 |  |
| Vernon Police Department      | C                        | A | 0 | 1 | 9 | 7 | 3 | 0 | 0 |  |
| Glendale Police Department    | C                        | A | 0 | 1 | 9 | 2 | 5 | 0 | 0 |  |
| California Highway Patrol     | C                        | A | 0 | 1 | 9 | 9 | 8 | 0 | 0 |  |
| Long Beach Police Department  | C                        | A | 0 | 1 | 9 | 4 | 1 | 0 | 0 |  |
| El Segundo Police Department  | C                        | A | 0 | 1 | 9 | 2 | 3 | 0 | 0 |  |

**Table B: Equitable Sharing Funds Received from other Agencies**

Total the amount transferred to each agency on separate lines

Transferring Agency Name, City, and State

Justice Funds      Treasury Funds

| Transferring Agency Name, City, and State      | Justice Funds        | Treasury Funds       |
|--|----------------------|----------------------|
| Agency Name: <input type="text"/>              | <input type="text"/> | <input type="text"/> |
| NCIC/ORI/Tracking Number: <input type="text"/> |                      |                      |

**Table C: Equitable Sharing Funds Transferred to Other Agencies**

Total the amount transferred to each agency on separate lines

| Receiving Agency Name, City, and State         | Justice Funds        | Treasury Funds       |
|--|----------------------|----------------------|
| Agency Name: <input type="text"/>              | <input type="text"/> | <input type="text"/> |
| NCIC/ORI/Tracking Number: <input type="text"/> |                      |                      |

**Table D: Other Law Enforcement Expenses**

| Description of Expense | Justice Funds        | Treasury Funds       |
|------------------------|----------------------|----------------------|
| <input type="text"/>   | <input type="text"/> | <input type="text"/> |

**Table E: Expenditures in Support of Community-based Programs**

Refer to § VIII.A.1.m and Appendix C of the *Justice Guide*

| Recipient            | Justice Funds        |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

**Table F: Windfall Transfers to Other Government Agencies**

Refer to § VIII.A.1.n of the *Justice Guide* and pp. 25-26 of the *Treasury Guide*

| Recipient            | Justice Funds        | Treasury Funds       |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

**Table G: Matching Grants**

Refer to § VIII.A.1.h of the *Justice Guide* and p. 22 of the *Treasury Guide*

| Matching Grant Name  | Justice Funds        | Treasury Funds       |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

**Table H: Other Non-Cash Assets Received**

| Source                         | Description of Asset |
|--------------------------------|----------------------|
| Justice <input type="radio"/>  | <input type="text"/> |
| Treasury <input type="radio"/> |                      |

**Table I: Civil Rights Cases**

| Name of Case         | Type of Discrimination Alleged      |                                |   |                                 |
|----------------------|-------------------------------------|--------------------------------|---|---------------------------------|
| <input type="text"/> | <input type="checkbox"/> Race       | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin            | <input type="checkbox"/> Gender |
|                      | <input type="checkbox"/> Disability | <input type="checkbox"/> Age   | <input type="checkbox"/> Other <input type="text"/> |                                 |

**Table I: Civil Rights Cases**

| Name of Case | Type of Discrimination Alleged      |                                |  |                                 |
|--------------|-------------------------------------|--------------------------------|--|---------------------------------|
|              | <input type="checkbox"/> Race       | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin | <input type="checkbox"/> Gender |
|              | <input type="checkbox"/> Disability | <input type="checkbox"/> Age   | <input type="checkbox"/> Other _____     |                                 |

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, Program Management and Strategic Planning Unit, 1400 New York Avenue, N.W., Second Floor, Washington, DC 20005.

# Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal equitable sharing program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal equitable sharing program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. **Submission.** This Document must be submitted to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov) within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature page (page 6) submitted by fax. This will constitute submission to the Department of Justice and the Department of Treasury.
  2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
  3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.
  4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of Treasury, depending on the source of the funds, that the receiving agency is a federal Equitable Sharing Program participant and has a current Equitable Sharing Agreement and Certification on file.
  5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal forfeiture fund account.
- The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public monies as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.
- The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.
6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

## Affidavit - Existing Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?** ☐ Yes ☒ No

**If you answered yes to the above question, complete Table I**

### Agency Head

See ¶ 2 on page

Signature: \_\_\_\_\_

Name: Leroy D. Baca

Title: Sheriff

Date: 9/29/11

### Governing Body Head

See ¶ 2 on page

Signature: \_\_\_\_\_

Name: Michael Antonovich

Title: Mayor, Board of Supervisors

Date: \_\_\_\_\_

### Subscribe to Equitable Sharing Wire:

The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

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### Final Instructions:

Step 1: Click to save for your records

Step 2: Click to save in XML format

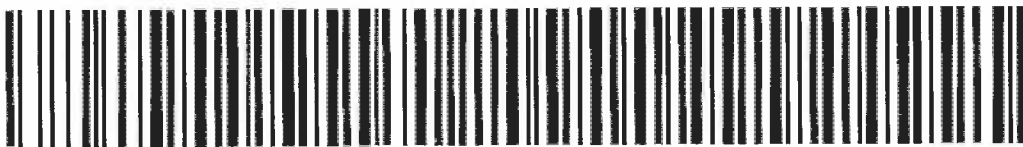
Step 3: E-mail the XML file to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov)

Step 4: Fax THIS SIGNED PAGE ONLY to (202) 616-1344

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Entered on \_\_\_\_\_



Date Printed: September 13, 2011 12:04

☐ FY End: 06/30/2011

☒ NCIC: CA01900V1 Agency: TaskForce for Regional Auto-Theft Prevention Phone: (323) 526-5205

☐ State: CA Contact: Glen Joe

E-mail: [GCJoe@lasd.org](mailto:GCJoe@lasd.org)